



## **China Merchants Commercial Real Estate Investment Trust**

*(a Hong Kong collective investment scheme authorized under section 104 of the Securities and Futures Ordinance (Chapter 571 of the Laws of Hong Kong))*

**(Stock Code: 01503)**

**Managed by  
China Merchants Land Asset Management Co., Limited**

### **Dissemination of Corporate Communications**

Pursuant to Rule 2.07A<sup>1</sup> of the Rules (the “**Listing Rules**”) Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”), China Merchants Commercial Real Estate Investment Trust (“**CMC REIT**”) will disseminate the future corporate communications of CMC REIT (the “**Corporate Communications**”<sup>2</sup>) to its Unitholders<sup>3</sup> electronically and only send Corporate Communications in printed form to the Unitholders upon request.

In this connection, the following arrangements will come into effect from the date hereof.

#### **ARRANGEMENTS**

##### **1. Actionable Corporate Communications<sup>4</sup>**

CMC REIT will send the Actionable Corporate Communications to its Unitholders individually in electronic form by email. If CMC REIT does not possess the email address of a Unitholder or the email address provided is not functional<sup>5</sup>, CMC REIT will send the Actionable Corporate Communications in printed form together with a request form for soliciting the Unitholder’s functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future.

## **2. Corporate Communications**

CMC REIT will make the Corporate Communications available on its website ([www.cmcreit.com](http://www.cmcreit.com)) and the Stock Exchange's website ([www.hkexnews.hk](http://www.hkexnews.hk)).

A notice of publication of the Website Version<sup>6</sup> of Corporate Communications, in both English and Chinese, will be sent by CMC REIT to Unitholders by email or by post (if CMC REIT does not possess the functional email address of a Unitholder) on the publication date of the Corporate Communications.

### **PROVISION OF UNITHOLDER'S EMAIL ADDRESS TO CMC REIT**

In support of electronic communication by email, CMC REIT recommends its Unitholders to provide CMC REIT with their email address at any time in future by reasonable notice in writing to the unit registrar of CMC REIT, Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [1503-ecom@hk.tricorglobal.com](mailto:1503-ecom@hk.tricorglobal.com).

It is the responsibility of the Unitholders to provide email address that is functional. If CMC REIT does not possess the email address of a Unitholder or the email address provided is not functional, CMC REIT will act according to the above arrangements. CMC REIT will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Unitholder without receiving any "non-delivery message".

### **REQUEST FOR PRINTED COPY OF CORPORATE COMMUNICATIONS AND ACTIONABLE CORPORATE COMMUNICATIONS**

For those Unitholders who wish to receive a printed version of all future Corporate Communications and Actionable Corporate Communications or, if for any reason, have difficulty in gaining access to CMC REIT's website, CMC REIT will, upon receipt of request in writing by the Unitholder to CMC REIT's unit registrar in Hong Kong at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong or by email to [1503-ecom@hk.tricorglobal.com](mailto:1503-ecom@hk.tricorglobal.com), send future Corporate Communications and/or the relevant Corporate Communications (as the case may be) to such Unitholders in printed form free of charge.

Please note that the preference in receiving Corporate Communications in printed form of a Unitholder will be valid unless being revoked or superseded or until expired on 31 December 2025 (whichever is earlier). Further request in writing will be required if a Unitholder prefers to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications.

*Notes:*

1. With effect from 31 December 2023, Rule 2.07A of the Listing Rules requires listed issuers to disseminate all corporate communications electronically to the extent permitted under all applicable laws and regulations.
2. Corporate Communications include any document(s) issued or to be issued by CMC REIT for the information or action of holders of any of its securities or the investing public, including but not limited to annual reports, interim reports, notices of meeting, listing documents, circulars and proxy forms.
3. Unitholder(s) of CMC REIT.
4. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Unitholders of CMC REIT on how they wish to exercise their rights or make elections as CMC REIT's Unitholders.
5. It is the responsibility of a Unitholder to provide email address that is functional. CMC REIT will be considered to have complied with the Listing Rules if it sends Actionable Corporate Communications to the email address provided by a Unitholder without receiving any "non-delivery message".
6. The version of Corporate Communications being published, in both English and Chinese, on CMC REIT's website and the Stock Exchange's website.

To: China Merchants Commercial Real Estate Investment Trust (“**CMC REIT**”)  
 c/o Tricor Investor Services Limited  
 17/F, Far East Finance Centre  
 16 Harcourt Road, Hong Kong

**Provision of Email Address and/or Request for Printed Copy of Corporate Communications and Actionable Corporate Communications**

Information of Unitholders:

Name(s) (in English)	:	
Name(s) (in Chinese)	:	
Email address	:	
Email address (re-type)	:	
Contact telephone number	:	

Please mark (X) in ONLY ONE of the following boxes (**applicable for dissemination arrangement via printed copy**):

<input type="checkbox"/>	To receive the <b>printed English version ONLY</b> for all future Corporate Communications and Actionable Corporate Communications; <b>OR</b>
<input type="checkbox"/>	To receive the <b>printed Chinese version ONLY</b> for all future Corporate Communications and Actionable Corporate Communications; <b>OR</b>
<input type="checkbox"/>	To receive the <b>printed English and Chinese versions</b> of all future Corporate Communications and Actionable Corporate Communications; <b>OR</b>
<input type="checkbox"/>	To <b>cancel</b> prior request(s), if any, of printed version(s) of all future Corporate Communications and Actionable Corporate Communications. Unitholders will refer to the online versions to be published on CMC REIT’s website and the website of The Stock Exchange of Hong Kong Limited for all future Corporate Communications or the electronic form of Actionable Corporate Communications to be received by email (as the case may be).

Signature: \_\_\_\_\_

Address: \_\_\_\_\_  
*(Please use ENGLISH BLOCK LETTERS)*

Contact telephone number: \_\_\_\_\_ Date: \_\_\_\_\_

*Notes:*

1. Corporate Communications include any document(s) issued or to be issued by CMC REIT for the information or action of holders of any of its securities or the investing public, including but not limited to annual report, interim report, notice of meeting, listing document, circular and proxy form.
2. Actionable Corporate Communications refer to any corporate communications that seek instructions from the Unitholders of CMC REIT on how they wish to exercise their rights or make elections as CMC REIT's Unitholders.
3. If both English and Chinese versions of the Corporate Communications and Actionable Corporate Communications are combined into one document, a printed version of the Corporate Communications and Actionable Corporate Communications with both English and Chinese versions will be sent to the Unitholder requesting for a printed copy of any version(s) of the Corporate Communications and Actionable Corporate Communications.
4. It is the Unitholder's responsibility to provide email address that is functional. If CMC REIT does not receive the completed form or the email address provided is not functional, CMC REIT will send the Actionable Corporate Communications in printed form together with a request for soliciting your functional email address to facilitate electronic dissemination of Actionable Corporate Communications in the future. CMC REIT will be considered to have complied with the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited if it sends Actionable Corporate Communications to the email address provided by a Unitholder without receiving any "non-delivery message".
5. Please complete all your details clearly. If no box, or more than one box, is marked, CMC REIT reserves the right to treat this request as void.
6. In the case of joint registered unitholders of a unit, this form shall be deemed to be submitted by the joint registered unitholder whose name first appears on the register of unitholders for and on behalf of all the joint registered unitholders.
7. If more than one email addresses are provided, CMC REIT will only adopt the first email address as set out above.
8. This request will be valid unless being revoked or superseded or until expired on 31 December 2025 (whichever is earlier). Further request in writing will be required if a Unitholder prefers to continue receiving printed copy of future Corporate Communications and Actionable Corporate Communications.
9. For avoidance of doubt, CMC REIT does not accept any other instructions given on this request. Any other instructions inserted on this request will be void.

**PERSONAL INFORMATION COLLECTION STATEMENT**

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"), which may include but not limited to your name, contact telephone number, email address and mailing address.

Your supply of Personal Data to CMC REIT is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

You have the right to request access to and/or to correct the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

By mail to:           Data Privacy Officer  
                          Tricor Investor Services Limited  
                          17/F, Far East Finance Centre  
                          16 Harcourt Road, Hong Kong  
By email to:         is-enquiries@hk.tricorglobal.com